Application to Request Tour

APPLICANT INFORMATION:

VISITOR GROUP NAME: ________________________________________________

HOST REQUESTING TOUR: _____________________________________________

HOST DEPARTMENT/BUSINESS: __________________________________________

ADDRESS: __________________________________________________________

TELEPHONE: __________________ FAX NUMBER ____________________________

EMAIL: ___________________________

REQUESTED DATE __________________ ARRIVAL TIME: ________________

Tours start promptly as scheduled. It is the responsibility of the host to notify us in the event the group will be late. We cannot guarantee that our tour guide will be available after your scheduled time.

PLEASE INDICATE THE NUMBER OF PARTICIPANTS IN GROUP: (Including group leaders and hosts):

(    ) Instructors

(    ) Other Adults

(    ) Students

(    ) Participants under 21
STATEMENT OF PROPOSED PURPOSE OF VISIT: (Include location of tour desired: Department, Winery and/or Vineyards) All applications will be evaluated and highest priority will be given to professional researchers. The Department of Viticulture and Enology does welcome requests and is committed to serving the campus and community, whenever possible. However, there may be instances where visit may be denied due to potential conflicts with on-going research or instructional programs, lack of tour assistance, and/or the availability of site.
GUIDELINES FOR GROUP OR INDIVIDUAL VISITS:
If your application is approved, all visitors must comply with all applicable University regulations, including those that are department specific. A parent or guardian must sign a minor agreement for visitors under the age of 21 years old.

Domestic animals are not permitted at any time unless they are necessary to help a disabled visitor.

Bicycles, skateboards, roller blades, skates, and firearms are forbidden.

All special tastings will require proof of age. Host will be responsible for providing the necessary documentation to tour guide.

COST: The Department of Viticulture and Enology is a teaching and research program. No funding is presently available to supplement our program for additional staff time to provide tours. Therefore, it is necessary that we ask each group requesting a tour to donate a nominal fee of $2.50 per person for a tour of our department, winery and/or vineyards, and/or $5.00 per person if a special tasting is requested. A $20.00 minimum is required.

Tours are normally guided by graduate or upper division students and in these cases funds should be paid to directly to our Department’s Student organization known as DEVO. These funds will be used to assist our students to fund special internships and/or travel that otherwise would not be available to them.

In special circumstances, when our students are not available and it is necessary for a staff member to conduct a tour and/or tasting, fees will be paid directly to the department.

______________________________  ______________________________
Applicant’s Signature                  Date

______________________________  ______________________________
Manager’s Approval                  Date

If you would like further information please contact the Department at (530)-752-0380. Please send your completed application to:

Mary Kitchen, Manager
Department of Viticulture and Enology
1023 Wickson Hall
University of California, Davis
(530)-752-1947
Email: mekitchen@ucdavis.edu

CC: Chair
Vice Chair
Winery Manager
Vineyard Manager
DEVO